



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle - 2)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
GOVERNMENT DEGREE COLLEGE
C-23813**

**Seethanagaram
Andhra Pradesh
533287**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I:GENERAL INFORMATION

1.Name & Address of the institution:	GOVERNMENT DEGREE COLLEGE Seethanagaram Andhra Pradesh 533287	
2.Year of Establishment	1983	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	3	
Departments/Centres:	14	
Programmes/Course offered:	6	
Permanent Faculty Members:	7	
Permanent Support Staff:	2	
Students:	168	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. Students from rural background with diverse socio-economic groups 2. Specious Campus of 10 acres of land 3. The college is recognized under 2(f) and 12B of UGC Act 1956	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 27-06-2024 To : 28-06-2024	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. DR RAMAN RANGARAJAN	Professor,MADRAS UNIVERSITY
Member Co-ordinator:	DR. Y H NAYAKWADI	Professor,University Of Mysore
Member:	DR. P ANJANKUMAR NAIDU	Principal,DHOTE BANDHU SCIENCE COLLEGE
NAAC Co - ordinator:	Dr. Wahidul Hasan	

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion 1 - Curricular Aspects (Key Indicator and Qualitative Metrics (QIM) in Criterion 1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	<i>Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum</i>
1.4	Feedback System

Qualitative analysis of Criterion 1

Government Degree College affiliated to Adikavi Nannaya University, Rajamahendravaram, established in 1983. The College implements the curriculum prescribed by the university. It follows CBCS curriculum from the academic year 2020-21. It offers BA and B.Com programmes. The college plans the curriculum delivery, prepares timetable for the academic session. The college adheres to the academic calendar provided by the university. The college prepares and implements academic plan at the beginning of the academic year in accordance with the almanac of the affiliating university. The college has well-structured mechanism for the effective implementation of curriculum. Faculty prepares month wise teaching plan. This is being done by the mutual effort of teaching staff and IQAC committee. Faculty are given academic diaries to record their teaching plans. The implementation of curriculum comprises lecture method supplemented by ICT and virtual platforms. Apart from academic activities other activities like quiz, debates, group discussions, class room seminars, student projects, field trips are organized for better understanding of the curriculum. The college has effective mechanism of curriculum plan. The curricular plan brought in to the notice of at the time of commencement of the academic session. College made effort for curriculum enrichment. The college prepares program wise Time table on par with the affiliating University Academic calendar. The college conducts sessional exams every year before university examinations and feedback is provided. Department HoD submit the syllabus completion report.

The curriculum includes courses that integrate crosscutting issues relevant to gender, environmental and sustainability, human values, professional ethics etc. As per direction of A.P Government and affiliating university. Professional ethics is a part of curriculum which ensures personal and professional standards of behavior. Environmental Studies is made a part of curriculum as compulsory Life Skill Course at UG level. This paper creates awareness about ecology and environment. Environmental consciousness and sustainability carried through waste management and organizing programmes on important days and saplings plantation and Swacchhta programmes through NSS. Students are sensitized about gender issues by its integration into the curriculum. As part of the value education course, gender studies are offered to the students. Student acquaint themselves with gender issues through some workshop, seminars on the topic like Women Empowerment, Gender and Sexual harassment in the workplace, women. Value education offered as a mandatory course to all the undergraduate course. There is a mechanism of collecting feedback forms from all the stakeholders.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Student Teacher Ratio
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT-enabled tools including online resources for effective teaching and learning process
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	<i>Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website</i>
2.6.2 QIM	<i>Attainment of POs and COs are evaluated.</i> Explain with evidence in a maximum of 500 words
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

College is devoted to the holistic development of students by involving them in participative, experiential learning methods. The Government of Andhra Pradesh, to enhance the interface with the community, has initiated a Community Service. Student Induction Program (Deeksharambh) engages with the new students as soon as they come into the institution, before regular classes start. At the start of the induction, the incumbents learn about the institutional policies, processes, practices, culture and values, and their mentor groups are formed. The institution has an inbuilt mechanism for making the learning process more students centric by conducting invited lectures, field trips, group discussions and class room seminars. College provides Wi-Fi facility, established Library with Inflightnet and ICT classrooms for interactive learning. The faculty members interact with students by motivating students to participate in Group Discussion, Role-Play, Quiz, news analysis, educational games, discussions, question & answer sessions on current affairs.

The College has 14 sanctioned posts and out of which 07 permanent teachers, 02 contact faculty and 05 guest faculties as per the Govt. norms. In the last five years, 59.58% of the seats for reserved categories.

College follows a transparent assessment system to achieve the ultimate goal of academic transparency. It follows the procedure of conducting the Continuous Internal Assessment (CIA), as designed by the Commissioner of Collegiate Education AP. The schedule for internal examinations is decided in accordance with the University calendar. The evaluation process is time bound and the scripts are evaluated within one week of completion of the mid-exam. Marks are informed to the students and are recorded in the departmental Marks Register. The discrepancies, if any, are addressed by the departments.

CO, PO, PSO have been designed by the affiliating university and communicated.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)

3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.
3.4.2 QIM	Awards and recognitions received for extension activities from government / government recognised bodies
3.5	Collaboration

Qualitative analysis of Criterion 3

The College received 63000 grants Govt. And non Govt. agencies last 5 years. He college has research facility 4 research guides recognized by the affiliating university namely chemistry, Telugu, Mathematics and Economics. The library has limited number of research journals.

College has initiated innovative eco system as per the Government instructions.

The college has received certificate of appreciation from village authorities for creating awareness among the villagers. The college conducted total 24 extension and outreach programs. The college has 11 MoU's with other institutes for the purpose of internship and projects works.

The following programmes are conducted to create an ecosystem for innovations and creations for transfer of knowledge. The students learnt to safeguard them during their stay in the college. This makes them empathetic towards nature. Every Saturday the college NSS unit conducts Swatch Bharath and Plantation programme. Students are advised to plant at least one tree on their birthday. The recycled solid waste is handed over to the local Panchayath for further usage.

In addition to acquiring academic skills, students need to acquire life skills that help them to handle challenges in life. Keeping this in view, the students are encouraged to get involved themselves in the neighborhood community in terms of impact and sensitizing with social issues and holistic development. Most of the community based extension activities are organized by our NSS volunteers. The outreach programs are organized in nearby adopted villages such as child labor, health and hygiene, literacy, Covid 19 etc to create awareness among rural poor. Our College conducts activities like Blood Donation camp, AIDS awareness program, Personality development, counseling for girl students, Antarjateeya Matru Bhasha Dinotsavam, Women Empowerment programmes, Anti ragging awareness programs, Tree plantation, Quiz programs , Celebrated Azadi ka amrit Mahotsav, National Sports day, , World Science day, Independence day, teachers day, Gandhiji birth Anniversary, Children's day, Christmas Celebrations, Sankranthi sambaralu, New Year celebrations, National Deworming day and World Environment day. The ODF survey, as per the orders of the

central government, is conducted in a sincere way by the students and the staff and thus recognition is brought to the college. The NSS unit conducted Vanamahotsavam, campaign against nuclear weapons, Orientation Program, Swatch Bharath, NSS day, Rally on the eve World AIDS day and World Human Rights day. Students mostly involve in campus cleaning activities. WEC conducted Women's Equality Day, Awareness program on Personal Hygiene to the girls, Yoga program, Personality Development program, National Girls child day, International Women's day, awareness program on Anti Drug and Anti Ragging. And above all, during the academic year 2021-22 community service programs were taken up by the students under New Education Policy.

College has aimed to bring out the holistic development of the students in all the fields. As a matter of fact the students learn more in the field works and in projects entrusted to them than from the text books. The college planned to cultivate the habit of helping the society among the students. Hence, the NSS organized many programmes in the Neighbor villages. In the adopted village Nagarathnam colony, our NSS volunteers create awareness among the villagers who are illiterate on many social issues like clean and hygiene and women education etc. For our services, the Village authorities issued certificate of appreciation. Students also participated in many service programs. Donated blood in blood donation camp and received award of honor from Red Cross Society. Many of the students are from rural areas and they commute from surrounding villages by public transport. So they render their service to people in their native places and received appreciation from them.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)

4.1	Physical Facilities
4.1.1 QIM	<p>The Institution has adequate infrastructure and other facilities for,</p> <ul style="list-style-type: none"> • teaching – learning, viz., classrooms, laboratories, computing equipment etc • ICT – enabled facilities such as smart class, LMS etc. <p>Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)</p>
4.2	Library as a Learning Resource
4.2.1 QIM	<p><i>Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students</i></p>
4.3	IT Infrastructure
4.3.1 QIM	<p>Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection</p> <p><i>Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words</i></p>
4.4	Maintenance of Campus Infrastructure

Qualitative analysis of Criterion 4

The College campus has adequate teaching learning physical infrastructure and facilities. Total campus area of the college is spread over 10 acres lush green campus where build-up area is 8094 square meters. College is

surrounded large area is used for outdoor sports activities. The college has separate Administrative, Arts & Science Blocks, College has 9 classrooms out of 9 class rooms 4 rooms are equipped with interactive boards.

The college has Zoology, Botany, Physics, Chemistry, Computer science , English Language lab with limited facilities. Department of Computer Science shares its lab with Jawahar Knowledge Centre. Total number of computers in the college is 60, out of these 50 computers are assigned to computer lab, 3 computers are in library. The college has power back-up facility in a limited manner. Maintenance of computer lab and computers are being carried out by computer faculty.

College has separate Principal chamber, faculty Staff Rooms made available. Along with administrative block, there are separate counters for boys and girls for admissions and fee collection. One Enquiry room is also attached to Entrance.

College has also 04 LED TV's, 01 photocopy machines and one public address system with Amplifier Set.

The College library has about 10476 books on different subjects and 2 journals subscribed. Books are issued to students, faculty members and staff. Common reading room for students and staff. Library is also a member of INFLIBNET. The library is yet to be automated.

College has water storing overhead water tanks, R.O. systems and water cooler for potable filter water for students.

The College has provided sports facilities including football, Volleyball, Cricket, Hand Ball, KHO-KHO, and KABADDI.

College has ICT facility which is frequently updated. It has 10KVA online ups power backup, 24- port Gigabite Fast Ethernet Web managed L.2 switch. The college is connected 200 Mbps speed internet. There is a presence of integrated

attendance management equipment. The college has to develop policy documents for utilisation of facilities in the campus.

College has wifi facility. The service of local electrician and plumber are hired for the maintenance of equipment and facilities.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.4	Alumni Engagement
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Qualitative analysis of Criterion 5

The College caters to students coming from humble background. It follows all norms of reservation policies issued by government from time to time. All government policies about free ship and scholarship awarded by government from time to time are communicated to students. 88.24% students are getting different scholarships of Andhra Pradesh Government. However, progression of students from graduation to higher studies is only 21.5% in the assessment period. There is need to start PG programs in the college. Few students qualified in the qualifying examinations. However, college has to make efforts for the placement. The college has a registered alumni association which was registered in the academic year 2021- 22. The alumni association of the college is involved in organising Academic, co – curricular activities in the college. Alumna are helping the economically weaker students by providing financial assistance. It mobilizes fund in the academic year 2022- 23 collected 3.25 from Mohamad Asif. Alumni meetings are conducted frequently. The alumna of the college in volves in placement support activities and maintain data of alumni association However, college has to tap the goodwill of alumni in fund mobilization in future days.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	<i>The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.</i>
6.2	Strategy Development and Deployment
6.2.1 QIM	<i>The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc</i>
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Qualitative analysis of Criterion 6

The vision of the college is to create an innovative ecosystem for the holistic development of students. The institute has an effective leadership working in tune with the clearly defined vision and mission of the institution. The institution has followed decentralization for smooth running of the administration. Principal is the Ex officio member of all committees. The principal and faculty members play essential role in implementing academic and administrative policies. Academic Coordinator, and IQAC taking administrative decisions. The principal as the head of the institution implements the decisions and policies of the institution in consultation with the staff members. Important decisions are taken in consultation with heads of the department. The principal conducts the periodical meetings cell coordinators and staff members. The institution has decentralized mechanism for its academic and administrative activities by forming various cells/ sub committees. The college Planning and Development Committee (CPDC) takes the decisions for the betterment of the college. The committee is head by the principal of the college and members belongs to different sections of the society. The college has prepared a perspective plan for the college. Perspective plans are evolved and through action plans. For the upgradation of the college infrastructure college prepared DPR. For introduction of new course, it prepared comprehensive plan.

The recruitment of teaching and non- teaching appointment is made as per directions of AP Government. The college has different welfare measures for employees. The college has to provide financial assistance to faculty members to attend the workshops and conference

The college follows recruitment and service rules as per Government of Andhara Pradesh. The college has taken certain welfare measures like mandatory Insurance schemes of the government like Pension, Government contributory pension for employees, and GIS, AP Government Life Insurance Employees Health Scheme (EHS), Medical Reimbursement, LTC Encashment of EL, Half pay leave, home loan. Medical and paternity leave facilities are provided, Gratuity and Compassionate Ground appointment is made as per the state government norms. The institution follows appropriate service rules which are designed for promotion. Annual self- appraisal performance system is in place. Awards are given for best teachers.

Collegiate education department delegated certain financial powers to principal. The college annual budget is prepared by the college for proper utilization of funds. The financial accounts are by the internal auditors periodically by the team of the Regional Joint Director of Colligate Education. The external audit is done by the Accountant General, Government of Andhara Pradesh.

The Internal Quality Assurance Cell has been established in the year 2012 as per NAAC guidelines. It takes care of the regular planning and execution of all quality assurance initiative measures adopted and implemented by it. Feedback from all stake holders is collected and analysed by IQAC.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. <i>Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words</i>
7.1.4 QIM	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)
7.2	Best Practices
7.2.1 QIM	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual
7.3	Institutional Distinctiveness
7.3.1 QIM	Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Qualitative analysis of Criterion 7

The college has taken few measures to create sensibility of genders equity by adopting a curriculum with subjects like gender sensitization etc, Gender equity programmes are arranged. Women Empowerment Cell was established to empower the girls. It created awareness about respecting girls, law relating women , self-defence, mental and physical and mental health etc. Various capacity building activities are in place. Empowering the girls are regular activates of Women Empowerment Cell. The college Women Empowerment Cell organized gender equity and gender sensitization and women’s day programs. Female faculty members created gender equity awareness by delivering special lectures.

The college is eco- friendly and free from plastic. The College has to take necessary steps to maintain greenery in campus. The college follows inclusive policy by conducting Matrubasha dinotsavam on account of birth anniversary of Gidugu Venkata Ramamurthy. Valmiki jayanthi , Rastriya Ekta Divas and International Plastic Bag Free Day . The institution has celebrated National and International days in order to develop harmony towards culture, regional, linguistic, communal, socio-economic and other diversities through organizing cultural competitions.

The institution celebrates important international and National days in order to develop understanding towards culture, linguistic, communal, regional diversities. Important days are celebrated like Constitutional day Republic Day. Independence Day, Voters Day Human Rights Day. Sound Mind in sound Body and SNM College Radio as instituted the best practices of the college

Section III:OVERALL ANALYSISbased on Institutional strengths.Weaknesses,Opportunities & Challenges(SWOC)(up to 500 words)

Overall Analysis

Strength:

1. Eco- friendly spacious campus
2. Good infrastructure
3. Mentor Mentee system
4. Decentralization and transparent Mechanism of administration
5. Profound experience more than four decades for imparting education to poor and marginalized sections.

Weaknesses:

1. Fund mobilization
2. Low economic profile of the students
3. Students are first generation learners
4. Language competency among students
5. Limited research and laboratory facilities

Opportunities:

1. Jawahar Knowledge Centre (Training and placement centre) and Career Guidance Cell will attract more students for employability skills.
2. Proper publicity about the college at the time of admissions will boost up the intake.
3. To start Vocational and job-oriented courses
4. To start career and Placement cell
5. To start need based certificate courses according locational advantage (Certificate course in aqua culture and horticulture)

Challenges:

1. Resource generation
2. Declining of Enrolment of the students
3. Competition from private colleges of the nearby city
4. Faculty transfers
5. To establish industry linkages

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Appointment of full time physical director
- To establish seminar hall and more ICT class rooms
- Need to upgrade science laboratories and library be automated
- To introduce skill based vocational programme to increase the employability for upliftment rural and backward girl students
- PG programmes, BBA and BCA courses be started
- The college should tap the goodwill of the Alumni and community to generate resources in future days
- Faculty members to be motivated to develop research culture
- The college should establish a training and placement centre to prepare the students for various competitive examinations, improve communication and soft skills
- Collaboration with local and national organizations and institutes needs to be explored
- College needs to prepare strategic/perspective plan.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. DR RAMAN RANGARAJAN	Chairperson	
2	DR. Y H NAYAKWADI	Member Co-ordinator	
3	DR. P ANJANKUMAR NAIDU	Member	
4	Dr. Wahidul Hasan	NAAC Co - ordinator	

Place

Date